

REGION OF WATERLOO BROWNFIELD FINANCIAL INCENTIVE PROGRAM

Phase II Environmental Site Assessment Grant

Phase II Environmental Site Assessment (ESA) Grants provide funding towards completion of specific Phase II ESAs that address site impacts on groundwater throughout Waterloo Region.

How much can I receive?

Funding covers 50 per cent of one Phase II ESA per site to a maximum of \$40,000.

What are the eligibility requirements?

- An eligible site must qualify as a brownfield, and have had a Phase I ESA report completed that indicates a need for an additional environmental study;
- Studies submitted for funding must be new Phase II ESAs where the majority of work was completed and paid for no more than one year prior to application for the grant;
- Costs submitted for funding must be limited to Phase II ESA work and other related environmental assessment work completed in conjunction with the Phase II ESA;
- Only the owners of a site can apply for funding;
- Properties subject to a Ministry of the Environment Order, or that are in property tax arrears, are not eligible to receive funding; and
- Applicants must attend a pre-consultation meeting in advance of application.

What is the process and estimated timeline?

1. Apply for funding following completion of Phase I and Phase II ESAs. Applicants must fill out the Application and Eligibility Requirements forms, and submit required documents in support of the application.
2. All applications are screened for eligibility. (One week)
3. Eligible applications are peer reviewed by independent consultants or internal staff. (One to two weeks)
4. Eligible applications are then submitted to the Brownfield Financial Incentives Committee for approval. (One week)

Estimated review and decision time: One to two months

What documents are required with an application?

- General information;
- Site information;
- Evidence that site is a brownfield;
- Details on other financial assistance (Regional or otherwise)
- Phase II ESA grant information;
- Planning applications for the subject site (if applicable)
- Relevant Phase I ESA report or report recommendations;
- Paid invoices for Phase II ESA work;
- Final Phase II ESA report and Technical appendices; and
- Statutory Declaration of application statement(s) truthfulness.

All potential applicants are encouraged to discuss the scope of their Phase II ESA before work is completed. This will help ensure that the study meets the specific requirements needed in order to qualify for this program.

For more information on the ESA Grant Program, please contact the Region of Waterloo's Brownfield Coordinator or visit:
www.region.waterloo.on.ca/brownfields